

## MFMA: MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS SIX MONTHLY IMPLEMENTATION REPORT: SCHEDULE

Every municipality must submit this schedule to National Treasury disclosing for the 6 months ending 31 December and 30 June:

1. the total number of financial and supply chain management officials employed by the municipality and each of its municipal entities, and of those officials:
2. how many have undertaken a competency assessment, and
3. how many have complying performance agreements, including the attainment of competencies as a performance target.
4. Should you wish to provide additional information please include comments in the box below or forward a separate letter to the National Treasury MFMA Implementation Unit, Private Bag X115, Pretoria, 0001.

The schedule must be submitted no later than one month after the 6 month period end (i.e.30 January and 30 July). No extension of time will be given. This information must also be reflected in the municipality's Annual Report as at the end of the financial year to which the report relates. A municipal entity must submit its information to the parent municipality no later than 20 January and 20 July and also reflect this in its own Annual Report.

To save the file press the following keys at the same time with Caps Lock off: Ctrl-Shift-S. Save file as: Muncde\_COM\_ccyy\_Sn.xls (e.g. GT411\_COM\_2008\_S1.xls)

The electronic return must be emailed to lgdatabase@treasury.gov.za.

<b>DECLARATION: The Municipal Manager/ Chief Executive Officer certifies this to be a true and accurate record of the implementation of the MFMA Municipal regulations on Competency Levels for officials in the municipality and/ or municipal entity for the six month period.</b>						
Municipal Manager/ CFO name:	Petrus Beukes		Email:	pb@siyanda.gov.za		
Telephone:	054 - 337 2800		Date (ccyy/mm/dd):	2010/01/12		
Mun Code:	DC8		Municipality Name:	Siyanda		
Financial Year:	2009/10		Six Month Period:	S1 July - Dec		
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
<b>Financial Officials</b>						
<i>Accounting officer</i>	1	0	1	0	1	1
<i>Chief financial officer</i>	1	0	1	0	1	1
<i>Senior managers</i>	0	0	0	0	0	0
<i>Any other financial officials</i>	16	0	16	0	0	9
<b>Supply Chain Management Officials</b>						
<i>Heads of supply chain management units</i>	1	0	1	0	0	1
<i>Supply chain management senior managers</i>	1	0	1	0	0	1
<b>TOTAL</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>2</b>	<b>13</b>
Comments						